



# wedding planning

C H E C K L I S T

## 9-12 months before

- ♥ Set a budget, and determine how costs will be divided
- ♥ Select a date, and reserve venue(s)
- ♥ Start the guest list to get your best cost estimate
- ♥ Find an officiant
- ♥ Start a separate folder for receipts
- ♥ Select your wedding party
- ♥ Hire a planner or day-of coordinator
- ♥ Book a florist, photographer, and DJ or band

## 6-9 months before

- ♥ Find a caterer if the venue doesn't offer one
- ♥ Choose bridesmaids' attire
- ♥ Register for gifts
- ♥ Start planning your honeymoon
- ♥ Select and order a bridal gown
- ♥ Create a wedding website
- ♥ Arrange transportation

## 4-6 months before

- ♥ Finalize guest list
- ♥ Send save-the-dates
- ♥ Reserve any rental items needed
- ♥ Finalize date, time, location for rehearsal dinner
- ♥ Choose ceremony readings
- ♥ Arrange room blocks at hotels
- ♥ Meet with your officiant

## 2-4 months before

- ♥ Mail invitations
- ♥ Shop for wedding rings
- ♥ Order wedding cake(s)
- ♥ Obtain marriage license after 90-day mark
- ♥ Find makeup artist and hairstylist and schedule trial-run
- ♥ Purchase favors and gifts for welcome baskets

## 6-8 weeks before

- ♥ Send rehearsal dinner invitations
- ♥ Reserve tuxedos for groomsmen
- ♥ Finalize menu and flowers
- ♥ Meet with vendors to work out details

## 2-6 weeks before

- ♥ Print seating cards and programs
- ♥ Create seating plan and wedding weekend timeline
- ♥ Have your final dress fitting
- ♥ Write vows
- ♥ Finalize details, and confirm with vendors

## 1 week before

- ♥ Expect last-minute issues to come up
- ♥ Confirm arrival times with vendors / wedding party
- ♥ Set aside checks or tips to distribute to vendors
- ♥ Delegate tasks to wedding party

